

Student Concerns and Crises

A Guide for Faculty and Staff Response

Concern	Contact	Response
Class Attendance	Academic Success Center	If a student misses more than two consecutive classes without notice, report the absences to the Academic Success Center, located in 101 Dwight Beeson Hall.
Academic Distress	Academic Success Center	If you perceive a student is struggling academically or experiencing learning challenges, refer the student to the Academic Success Center, located in 101 Dwight Beeson Hall, for consultation regarding available services and support.
Emotional Distress	CARE Team	If you perceive a student is experiencing emotional distress (anxiety, depression, disorientation, etc.), alert the CARE Team by phone, email samfordcares@samford.edu or through the online submission form at samford.edu/go/samfordcares . A direct referral to Counseling Services 205-726-4083 is an additional option for connecting students more immediately to resources.
Disability	Disability Resources	If a student has disclosed that he/she has a disability, believes he/she has a disability or has received accommodations previously, refer the student to Disability Resources, located in 103 Dwight Beeson Hall, for consultation. Remember that students have the right to choose not to disclose disabilities.
Student Medical Condition	CARE Team	In the event that a student suffers from a chronic medical condition, injury or hospitalization that prevents class attendance, please alert the CARE Team by phone, email samfordcares@samford.edu or through the online submission form at samford.edu/go/samfordcares .
Death in Family of a Student	CARE Team	Information related to the death of a student's family member should be reported to the CARE Team. There is an online Bereavement Form at samford.edu/go/samfordcares for your convenience or you may call the number listed for CARE Team.
Death of a Student	Public Safety Vice President of Student Affairs	Information related to the death of a current student should be reported to Public Safety, located in 301A Seibert Gym. Also, notify the Office of the Vice President of Student Affairs and Enrollment Management, located in 350 University Center.
Aggressive Behavior	Public Safety	If a student exhibits aggressive behavior that threatens the safety of others or the quality of the education environment, contact Public Safety immediately, located in 301A Seibert Gym.
Threat to Self/Others	Public Safety	If a student expresses a desire or intent to commit suicide, he/she can also be a threat to others. It is imperative that you contact Public Safety immediately, located in 301A Seibert Gym.
Sexual Assault	Title IX Coordinator Public Safety	Any information related to an allegation of sexual misconduct must be reported to the Title IX coordinator. With the exception of the university counselor, university ministers and campus physician, university employees must report sexual assault allegations. File a report with Public Safety, located in 301A Seibert Gym. File an anonymous report at samford.edu/students/title-ix .