AUTHOR SUBMISSION GUIDELINES

Scope
As an international, cross-disciplinary, peer-reviewed publication of the Council on Undergraduate Research, Scholarship and Practice of Undergraduate Research (SPUR) publishes scholarly work that examines effective practices and novel approaches, explores pedagogical models, and highlights the results of assessment of undergraduate research, scholarship, and creative activities in all disciplines and at all types of higher education institutions in the United States and abroad.

Prospective authors do not have to be members of CUR to submit their work, provided the work meets the journal’s submission criteria. Faculty and students who wish to publish the results of their specific, undergraduate research endeavors are encouraged to consider other disciplinary or student-focused journals.

Editorial Policies
All articles are peer-reviewed. Editorial judgment regarding publication of manuscripts rests with the editors. Concerns about editorial policies and decisions should be addressed to the editors.

Types of Submissions
There are several types of manuscripts accepted by SPUR for review. Articles selected for publication may be interdisciplinary or centered in a specific discipline and generally fall into one of three categories: theory, practice, or assessment. Submission types include the following:

1. Articles of general interest to the SPUR readership. Articles that are within the scope of SPUR may be submitted for review at any time. Articles originating from international institutions or programs are welcome at any time for review and/or may be invited by the International Perspectives editors. Authors are encouraged to discuss their submission with one of the editors listed on the inside cover of the journal to ensure relevance of content and scope.

2. Invited articles connected to a theme issue. Issue themes are announced through calls for prospective (CFP) process approximately one year before intended publication date. Selected invited articles are invited for submission and peer review by a specified deadline.

3. Invited vignettes relevant to a theme issue. Shorter pieces, called vignettes, are also invited through the CFP process.

4. Reviews of recent books of interest to the SPUR readership. Book reviews are selected by the book review editor. Suggestions for books to review that have been published in the preceding 12 months may be sent to the book review editor for consideration.

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Each issue of SPUR includes a summary of recent research conducted by faculty and undergraduate students. Highlights must have been published within the past six months in peer-reviewed book chapters, scholarly journals, or proceedings, as appropriate to the discipline.

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• Copy must be in MS Word or compatible format, Times New Roman font, 12-point, double-spaced, 1-inch margins, and one space after periods.
• Length: 2000–3500 words is the typical length of an article (exclusive of references), but longer or shorter articles may be appropriate for certain topics.
• Keywords for indexing up to 6.
• Abstract—maximum 125 words.
• Proper Citations. Refer to the Chicago Manual of Style citation guidelines—author-date style (http://www.chicagomanualofstyle.org/tools_citationguide.html).
• Figures and tables must be numbered and include captions (max. 8 figures and tables).
• Photographs must be in grayscale and at least 300 dpi.
• Personal information for the authors include:
  • Full name and institution for all authors; all institutional information, postal addresses, and email addresses for the corresponding author; and
  • Biographical sketch for each author (75-word limit each).
• Authors wanting to supplement their manuscript with supporting information must secure prior permission from the editors.

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Vignettes and Book Reviews
• Copy as above.
• Vignette length: maximum 400 words. Book review length: maximum 650 words.
• Keywords: up to 6.
• No section headings or figures.
• Minimal references (Chicago Manual of Style as above) may be included.
• Authors’ full name and institutional affiliations, mailing and email addresses for corresponding author.
• No abstract or author biosheds are needed.

Undergraduate Research Highlights
• Title of the article/book chapter and full journal citation for articles (inclusive pages, Chicago Manual of Style).
• A brief description (maximum 75 words) of the research and its significance. Copy guidelines as above.
• Title and department or program affiliation of the faculty member.
• A brief (maximum 75 words per contribution) description of the student contributor(s) including the year of study in which the student(s) undertakes this work, the opportunity through which the work was done (independent study project, summer project, REU program, senior thesis project, etc.), and the student’s current status (graduate school, employed, still enrolled, etc.).
• The source of funding for the work.

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Once all items on the appropriate checklist are completed, visit https://spur.mn/jlaplant@valdosta.edu for general questions regarding SPUR, contact:
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