Expanding on the Format
The seminar will emphasise enquiry / investigation / discussion in small international groups. Participants will be allocated by Alan and Mick to groups of 6-8 and each group will have an international mix of participants. These groups will operate right through the day. There will also be times both formally, e.g. the poster sessions, and informally, e.g. refreshment breaks, for participants to meet outside these groups.

We think such an enquiry format is appropriate to the focus of the seminar. We assume all participants bring to the seminar / discussions particular expertise and questions that can best be explored through guided discussion. To express this differently this seminar will not be the, perhaps, usual formal lectures with the odd question!

These small group sessions will be chaired and organised by Alan and Mick. They will probably all conclude with each group being asked to say at the end of the discussion period – something like ‘one thing worth saying to everybody here about our discussion of these issues is …’. In each session only some groups will be asked to speak, but over the whole day we will ensure all groups contribute to the open ‘discussion’.

The role of speakers is limited, but crucial!
You have limited time – Tom 20 minutes, Angela and Sue 15 minutes each! That is a maximum time including, should you decide to allow / encourage, questions from delegates direct to you.

Alan and Mick will direct the small groups to discuss issues arising from your presentations.

Your role is primarily to open up your topic – the nature of undergraduate research, national systems, and institutional practices and policies respectively – to better ensure an informed structured discussion of key issues. Clearly we leave you to decide what to focus on, but we do ask that you end your talk with say 3-4 suggested questions / issues that you would like the groups to discuss. Should you want us to comment on draft ideas and/or the list of questions / issues then we are very happy to do so, but you are the best judge of what you think is worth saying to promote enquiry on your topic.

PowerPoint and a ‘record’ of your talk
You may find it useful to have a short PowerPoint to guide people through your talk and to present 3-4 suggested questions / issues that you would like the groups to discuss. One reason for suggesting that you may like to use a few slides is that we hope you will agree for your PowerPoint being placed on the Seminar web site after the conference together with a c500 -1000 words synopsis of your talk. We would like it, if at all possible, within a maximum of two weeks of the conference.

Post-conference dissemination
CUR has agreed to provide a record of the seminar on their website http://www.cur.org/pre-ISSOTL.html. This information will then be disseminated internationally as we are sure there will be a lot of interest in the seminar.