



SPUR EDITOR-IN-CHIEF COUNCIL ON UNDERGRADUATE RESEARCH

Volunteer Title	<i>Scholarship and Practice of Undergraduate Research</i> (SPUR) Editor-in-Chief (EIC)
Reports To	CUR Executive Officer
Effective Date	Q3 2021

As a peer-reviewed publication of the Council on Undergraduate Research, SPUR is a key venue for scholarly conversations that advance the field by increasing understanding of undergraduate student-faculty engagement in research, scholarship, and creative work in all disciplines and at all types of higher education institutions in the United States and abroad. To that end, SPUR publishes scholarly work that examines effective practices and innovative approaches, explores pedagogical models, and highlights the results of assessment of undergraduate research.

Position Summary:

The SPUR EIC is a leader and scholar in the undergraduate research community with a broad understanding of the evolving discipline. Responsible for the content of the journal, the editor serves as a strong manager with a teamwork first approach, recruits and manages the diverse and broad editorial team, and delegates authority to it. The EIC uses careful judgment and high academic standards to create, communicate, and execute a strategic vision for the publication. The EIC reports to CUR’s Executive Officer who works collaboratively with them to establish a strategic framework for the journal, assess the success of its performance, and complete editorial evaluations.

Primary Responsibilities:

- Leadership
 - Acting as an ambassador for the journal, promoting it and its role in CUR via collaborations with allies and partners, and on social media.
- Strategic Development
 - Directing the journal's overall strategy and continuous improvement (in cooperation with CUR).
 - Establish annual action plan to continuously advance the publication.
 - Completing the annual journal performance report and a multi-year assessment every 3 years.
- Editorial Development & Management
 - Building, managing, and engaging the editorial team.
- Author & Content Development
 - Recruiting and commissioning high impact content.
 - Defining relevant issue themes that advance the scholarship on undergraduate research, scholarship, and creative activity.
- Peer Review Management
 - Overseeing the peer review process, including establishing and adopting appropriate editorial, authoring, and other relevant policies to support consistent and efficient practices.
- Ethical Accountability
 - Ensuring ethical integrity and adhering to industry codes of conduct, best practices, and ethical standards (as defined by COPE).
- Communication
 - Effectively sharing information with authors, reviewers, editors, publishing team members, society publishing committee.



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Current SPUR Process for Reference

Term:

This is a 5-year term, with an option of one 2- year extension, which is discussed after the assessment in year 3.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential job function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- The Editor-in-Chief shall have a significant record of authorship in peer-reviewed journals.
- Publishing experience having served as a reviewer or editor for an academic journal.
- Experience leading and managing a team.
- Demonstrated success in mentoring
- Exceptional oral and written communication skills

Nominations Process:

CUR welcomes nominations of candidates with diverse backgrounds who are dedicated to the organization's vision, mission, and values.

Please provide name and contact information for nominees to Lindsay Currie lcurrie@cur.org by April 8, 2021.

Application Process:

Qualified applicants may express interest in this position by submitting:

- 1-page letter with a statement of interest and qualifications for the position
- CV
- 1-page vision statement for the publication
- Demonstrated success in mentoring
- Names and contact information for three references

Deadline: April 30, 2021

Contact person: Lindsay Currie, lcurrie@cur.org