



Council on Undergraduate Research  
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## General Information Document

Please use this document as a guide for information for the 2010 Posters on the Hill Event. Should you have any questions, please feel free to contact the CUR National Office at 202-783-4810 or [cur@cur.org](mailto:cur@cur.org).

### Agenda

Participants should plan to arrive by 4:00pm on April 12, 2010. There are optional field trips for students that will be occurring earlier in the day which require pre-registration. If you plan on participating in one of these trips, please review the arrival times below, and check with the hotel should you require an early check-in time.

#### Monday, April 12, 2010

10:00 a.m. to 1:00 p.m. (Students Only)	Library of Congress Field Trip Meet at Red Roof Inn
1:00 p.m. to 4:30 p.m. (Students Only)	National Archives, Folger Shakespeare Library, or National Museum of Natural History Field Trips Meet at Red Roof Inn
5:30 p.m. to 7:30 p.m.: (Students and Faculty Only)	Orientation and Advocacy Training – American Chemical Society (ACS) 1155 16 <sup>th</sup> St. NW Marvel Room Please see the general information document for directions.

Light Dinner will be served.

Presentation of Certificates

Speakers: Della Cronin  
Vice President for Legislative and Public Affairs  
Washington Partners, LLC

James Brown  
Assistant Director for Advocacy  
American Chemical Society

## **Tuesday, April 13, 2010**

8:30 a.m. to 10:30 a.m.: Continental Breakfast and Hill session – Rayburn House Office Building – B-339  
(Students and Faculty Only)

Speaker: Dr. Wayne Clough  
Secretary, Smithsonian Institutes

11:00 a.m. to 4:00 p.m.: Congressional Appointments  
CUR recommends you use this time for your appointments. Please note that you should make and confirm your appointments, but if you are unable to establish any appointments, you can still use this time to drop-in at your Senators' or Representative's offices.

4:15 p.m. to 5:00 p.m.: Set up Posters  
Rayburn House Office Building (B338, B339, B340)  
Please note the earliest you can access the room is at 4:15, but you have until 5:00 p.m. to complete the setup of your poster.

5:00 p.m. to 5:30 p.m.: Student Review of Posters  
Rayburn House Office Building (B338, B339, B340)  
Use this time to review your peers' research, as you will not be permitted to leave your poster during the reception.

5:30 p.m. to 7:30 p.m.: Poster Reception  
Rayburn House Office Building (B338, B339, B340)  
Please step away from your poster and join us in the center of the room during the awards ceremony. Otherwise, please do not leave or take down your poster until 7:30 p.m.

## **DRESS CODES**

### **Monday, April 12, 2010**

Field Trips – Business Casual, but wear comfortable shoes

Orientation – Business Casual – No jeans, shorts, halter tops or tube tops

### **Tuesday, May 5, 2009**

Morning Session - Business Attire

Visits with Representatives – Business Attire

Posters Presentation and Reception – Business Attire

## DIRECTIONS AND ADDRESSES

### Hotels

#### **Red Roof Inn**

500 H Street, NW  
Washington, DC 20001  
202.289.5959

#### **Hamilton Crowne Plaza**

14 & K Street, NW  
Washington, DC 20005  
202.682.0111

### Metro Instructions:

For information on the DC Metro System, visit: <http://www.wmata.com>

### Getting Around:

- **From Red Roof Inn to ACS:**  
American Chemical Society  
1155 16<sup>th</sup> St. NW Marvel Room  
Washington, DC 20036

The hotel is accessible from the Gallery Place-Chinatown Metro Station, two blocks west on H (Green, Yellow, Red Lines) Take the Red Line towards Shady Grove, exit at Farragut North at the Connecticut Ave & L St NW, walk east on L Street two blocks, turn left and walk north on 16<sup>th</sup> Street one block. ACS is on the right.

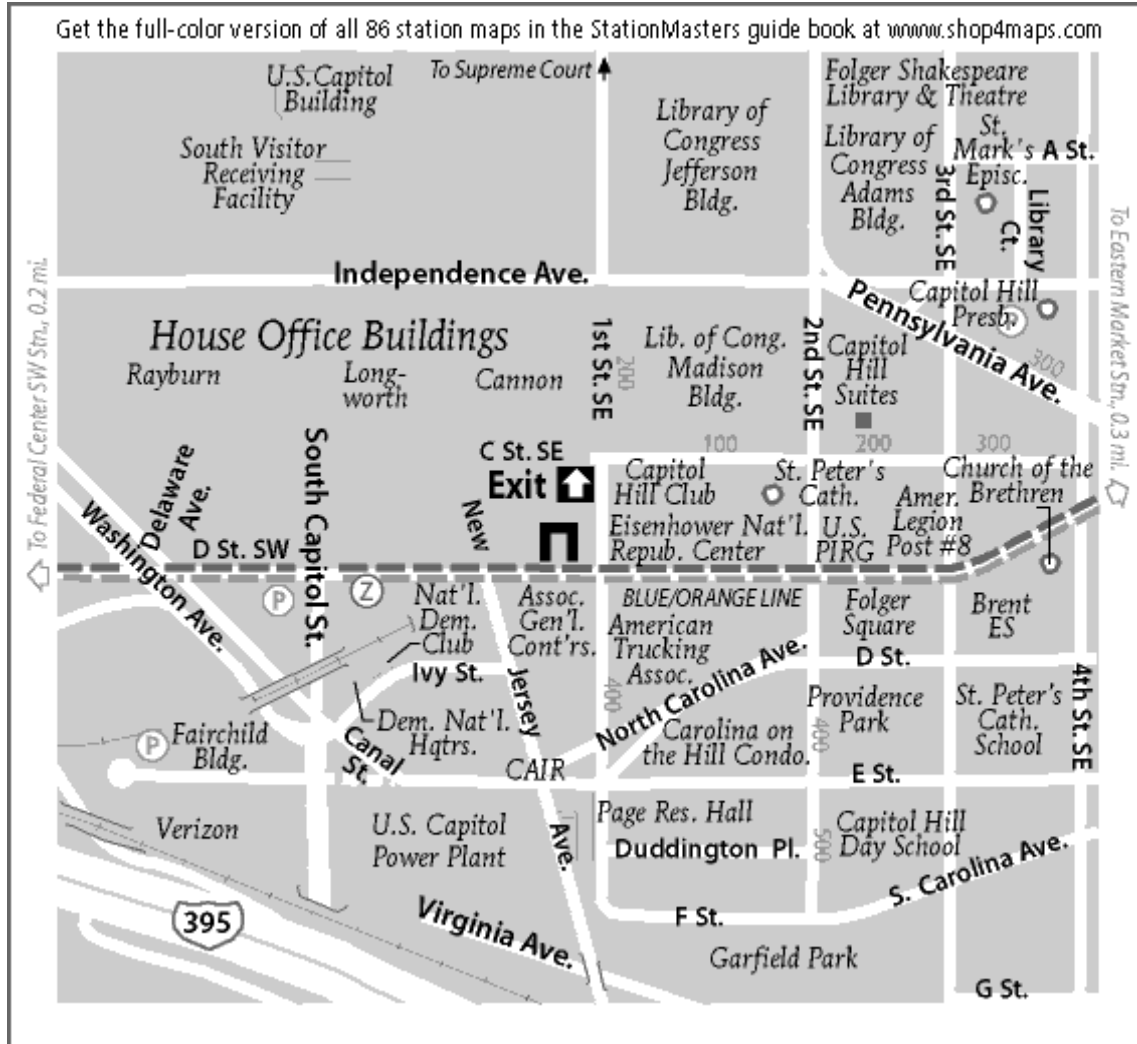
- **From Hamilton Crowne Plaza to ACS:**  
American Chemical Society  
1155 16<sup>th</sup> St. NW Marvel Room  
Washington, DC 20036

4 blocks, walking distance. Walk west on K Street two blocks, turn right and walk north on 16<sup>th</sup> Street two blocks. ACS is on the right.

- **From Red Roof Inn to Rayburn House Office Building:**  
Rayburn House Office Building  
50 Independence Ave. SW  
Washington, DC 20024

The hotel is accessible from the Gallery Place-Chinatown Metro Station, two blocks west on H (Green, Yellow, Red Lines) Take the Yellow or Green Line towards Huntington (Yellow) or Branch Ave (Green), Transfer at L'Enfant Plaza to the Orange or Blue line towards New Carrollton (Orange) or Largo Town Center (Blue) exit at Capitol South walk half a block north on 1<sup>st</sup> St, Turn left and walk two blocks west on C St. Follow signs to visitors entrance for Rayburn House Office Building.

## MAP OF CAPITOL HILL/HOUSE OFFICE BUILDINGS



### YOUR POSTER

Posters will be displayed on room dividers that are nominally 5 feet high and 5 feet wide. Two posters will be displayed on each room divider (one on each side). Each participant will have an area that is approximately 56" wide by 48" high. Posters that are wider than 56" WILL NOT be permitted to be displayed. All of your materials must be mounted on the wall. There is no room for additional displays or materials.

Each participant will need to produce a capital-lettered header that will run across the top of the display area (56" wide by 6" high) that will include the name of the student(s) on the top line and the name of the university and funding agency on the bottom line. Be sure to identify the funding agency with the word "Sponsor: ..". For example:

STUDENT NAME(S)  
 INSTITUTION NAME, ADVISOR: ADVISOR NAME(S)  
 SPONSOR: SPONSOR NAME(S)

This will leave a space of 56" wide by 42" high for your poster.

Pages of text, graphs and photographs should be mounted on a colored cardboard backing. A border of approximately ½" should be used. Multiple pages may be mounted on a single piece of cardboard. Please understand that in terms of layout we're not trying to be overly prescriptive. We would like some degree of uniformity between posters for appearance purposes. You can also use a single poster for your presentation.

While the layout and design of the poster is up to you, the first element in your display should contain the title of your project, a list of all project collaborators, and an abstract. Please remember that the title of the research is not referenced on the block-lettered header mentioned above, so it is important that you include it in the poster space.

**All poster materials will be attached to the carpeted faces of the room dividers with Velcro fasteners. YOU NEED TO BRING ENOUGH VELCRO TO ATTACH YOUR POSTER TO THE ROOM DIVIDER. Pins, scissors and knives are not allowed past security, so prepare these materials in advance. We will NOT provide materials for you.**

## **GETTING PREPARED**

While many individuals in Congress have a broad understanding of multiple disciplines and a few have developed a sophisticated understanding in some areas, most members of Congress do not have your depth of knowledge, especially in your particular field. For this reason, you should prepare your poster and your oral remarks for an audience that is educated and knowledgeable, but that has a limited technical background. To the extent possible, you should also try to put your work into the broader context of the discipline. Try to avoid the use of technical jargon and use effective graphics (charts and photographs) on your display whenever possible.

Generally members of Congress are interested in people. They may, for example, want to know how your work might benefit the voters back in their districts (please be a little careful here. Do not make too great a stretch of what might be possible or it will be apparent. Not every research project has an immediate application. There is plenty of good basic research that needs to be done before solid applied work can be pursued.) It is also quite likely that besides hearing about your work, members of Congress and their staff will want to know about you and how involvement in undergraduate research has affected your education and life. They may want to know how you got involved in undergraduate research, who you worked with, and how undergraduate research has affected your career plans. You should be prepared to answer these kinds of questions.

## LOCAL RESTAURANTS

**District Chophouse** (American/MicroBrewery) - 509 7th Street NW (202) 347-3434  
**Cafe Berlin** (German) - 322 Massachusetts Ave., NE (202) 543-7656  
**The Dubliner Restaurant & Pub** (Irish) - 520 N. Capitol St., NW (202) 737-3773  
**Ella's** (Great Pizza!) - 501 H St., NW (202) 289-2059  
**Matchbox** (American and Pizza) - 713 H St., NW (202) 289-4441  
**Tony Cheng's Mongolian Restaurant** (Chinese) - 619 H St., NW (202) 842-8669  
**Tortilla Coast** (Mexican) - 400 1st St., SE (202) 546-6768  
**The Ugly Mug** (Sports/American) - 723 8th Street Southeast (202) 547-UGLY

\* The below restaurants are listed on [www.OpenTable.com](http://www.OpenTable.com) for reservations.

**America Restaurant** (American) – Located in Union Station. 50 Massachusetts Ave., NE (202) 682-9555

**Art & Soul** (James Beard-Award – Southern) - 415 New Jersey Ave., NW (202) 434-0126

**Belga Café** (Belgian) - 514 8th St., SE (202) 544-0100

**Capitol City Brewing Company** (American) - 2 Massachusetts Avenue, NE (202) 842-2337

**Charlie Palmer Steak** (American, Steakhouse) - 101 Constitution Ave., NW (202) 547-8100

**Clyde's** (American) - 707 7th Street, NW- (202) 349-3700

**Legal Sea Foods** (Sea Food) - 704 7th St., NW (202) 347-0007

**Gordon Biersch Brewery Restaurant** - 900 F Street NW (202) 783-5454

## VISITING THE CAPITOL AND CONGRESSIONAL BUILDINGS

Access to the Capitol is restricted. To obtain information on visiting the Capitol, visit <http://www.visitthecapitol.gov/>.

Admission to the Capitol Visitor Center is free and does not require a ticket. The Capitol Visitor Center is open to visitors from 8:30 a.m. to 4:30 p.m., Monday through Saturday. However, tickets are required for tours of the historic Capitol. Tours of the U.S. Capitol are conducted from 8:50 a.m. to 3:20 p.m., Monday through Saturday. Tours of the U.S. Capitol need to be scheduled in advance through the Advance Reservation System or through your Senators' or your Representative's office. To book a tour, visit <http://www.visitthecapitol.gov/Visit/Page%20-%20Tour%20Information.html>.

Visiting the House and Senate galleries to view floor proceedings requires a gallery pass. Gallery passes and information about floor sessions are best obtained by contacting your Representative's or Senators' office directly. To contact your Representative or Senator, call (202) 224-3121.

Visitors to the Capitol are required to go through security screening. Do not bring large backpacks or luggage into the Capitol. For a full list of prohibited items, visit <http://www.visitthecapitol.gov/Visit/Visitor%20Safety%20and%20Policies/>.

Valid picture identification is sufficient to enter any of the Congressional office buildings and security screening is required.

## SIGHTS TO SEE IN WASHINGTON, D.C.

**Library of Congress** – Thomas Jefferson Building, 10:00 a.m. – 5:00 p.m.  
Metro: Capitol South                      Address: 10 First Street, SE, Washington D.C. 20540  
Web site: [www.loc.gov/index.html](http://www.loc.gov/index.html).

**Arlington Cemetery** – 8:00 am – 7:00 pm  
Metro: Arlington Cemetery    Address: Arlington, Virginia 22211  
Web site: [www.arlingtoncemetery.org](http://www.arlingtoncemetery.org)

**Corcoran Gallery of Art** – 10:00 am – 5:00 pm  
Metro: Farragut West                      Address: 500 17th Street, NW, Washington D.C. 20006  
Website: [www.corcoran.org](http://www.corcoran.org)

**National Gallery of Art** – 10:00 am – 5:00 pm  
Metro: Archives                              Address: 600 Constitution Ave., NW, Washington, D.C. 20565  
Web site: [www.nga.gov](http://www.nga.gov)

**National Museum of the American Indian** – 10:00 am – 5:30 pm  
Metro: L'Enfant Plaza                      Address: Fourth Street & Independence Ave., NW, Washington,  
D.C. 20560  
Web site: [www.nmai.si.edu/index\\_nmai.cfm](http://www.nmai.si.edu/index_nmai.cfm)

**National Museum of Women in the Arts** – 10:00 am – 5:00 pm  
Metro: Metro Center                      Address: 1250 New York Ave., NW, Washington, D.C. 20005  
Website: [www.nmwa.org](http://www.nmwa.org)

**National Museum of Natural History** - 10:00 am – 5:30 pm  
Metro: Federal Triangle                      Address: 10th Street & Constitution Ave.. NW, Washington, D.C.  
20560  
Web site: [www.mnh.si.edu](http://www.mnh.si.edu)