

**CUR REGIONAL WORKSHOP PROGRAM  
ON INSTITUTIONALIZING UNDERGRADUATE RESEARCH**

**Self-Study  
To be Completed by Participating Institutions**

**Instructions:**

It is essential that your institutional team meet as a group to formulate responses to each question in Parts 1 and 2 of the self-study. Complete and submit your responses to the self-study online no later than two weeks prior to the start date of your workshop.

Along with your application, the information in the self-study will be used to match facilitators with institutions. Inclusion of a range of responses is appropriate if your team cannot reach consensus on questions, or if practices and policies among departments differ.

**Institution Name** \_\_\_\_\_

**Part 1 – Key Issues**

**Instructions:** Answer each of the following questions. The more information you provide, the better. This should help your team focus on key issues during the breakout sessions and take advantage of your facilitator's expertise as you develop your campus plan.

1. What does your team hope to accomplish at the CUR Workshop and through the associated follow-up activities?
2. What issues are of highest importance to your institutional team? These should be the central reasons that provided the impetus for your application to the CUR regional workshop program.
3. Does your institutional culture value undergraduate research? How would you describe your institutional culture?
4. What institutional practices or policies exist that encourage or support faculty participation in undergraduate research? Please describe. This could be submitted as a narrative or a list; an annotated inventory would be particularly useful. (Examples might include awards for faculty research, recognition of faculty receiving grants, a day featuring student and faculty research efforts with oral and poster presentations, financial support for travel, reassigned time for faculty, etc.).
5. Are there any obstacles/challenges to faculty participation in undergraduate research? Please describe.

6. What institutional practices or policies exist that encourage or support student participation in undergraduate research? Please describe.
7. Are there any obstacles/challenges to student participation in undergraduate research? Please describe.
8. Are faculty required to conduct research for reappointment, tenure and/or promotion? Please describe the extent to which research is required. If undergraduate involvement is a defined component in any way in your institution's research requirement, please describe.
9. If you could dream, what would you want the undergraduate research environment to look like on your campus?

## **Part 2 – Pre-workshop Goals**

**Instructions:** Identify the goals and tasks you most want to accomplish during the CUR workshop. We recommend that you identify one to three goals that you wish to accomplish within the next semester or next academic year. Identify other medium-term and longer-term goals you want to accomplish over the next 2-10 years.

You will be assigned a facilitator to work with your team during the workshop, and it is expected that your team will develop a detailed action plan for implementing your goals. Your team may also choose to revise your initial, pre-workshop goals based on your workshop experience and your interactions with your facilitator.

Please describe and/or list your initial, pre-workshop goals. (Note: feel free to add additional goals as appropriate.)

### Short-term Goals (within 1-2 years):

- 1.
- 2.
- 3.

### Medium-term Goals (within 2-5 years):

- 1.
- 2.
- 3.

### Longer-term goals (within 5-10 years):

- 1.
- 2.

3.

Modified from Gmelch, W.H. 1993. *Coping with Faculty Stress*. Newbury Park, CA. SAGE Publications.