

Council on Undergraduate Research Quarterly Facts:

Mission

Council on Undergraduate Research Quarterly serves as the official public “voice” of CUR to both its members and to a broader community. Its purpose is to provide useful and inspiring information about student-faculty collaborative research and scholarship from all types of institutions.

Aim and Scope

CUR Quarterly and *CURQ on the Web* are quarterly international peer-reviewed publications of the finest research practices in the undergraduate research community covering all disciplines and institutional types. *CURQ on the Web* highlights pieces specific in nature, whether it be by audience or discipline, while the print *CUR Quarterly* is aimed at a more general audience. Both, however, seek to provide insightful studies, news, and examples. *CUR Quarterly* has a readership of more than 9,500. Each issue of *CUR Quarterly* and *CURQ on the Web* contain articles that inform understanding of the undergraduate research enterprise, including descriptions of examples of effective practice; practical advice for faculty, institutions, and other advocates for undergraduate research; and research on the outcomes of undergraduate research programs. In each issue, some articles explore aspects of a common theme, while other articles report on important innovations and outcomes in the undergraduate research arena. All articles, including those connected to themes, undergo full peer review. Manuscripts that describe novel programs that can serve as models for other institutions, those containing significant assessment of outcomes, and those articulating research on the efficacy of undergraduate research programs are particularly suitable for publication in *CUR Quarterly*.

Manuscripts that are unrelated to undergraduate research or that focus on the success of an individual or institutional undergraduate research program without providing a substantive description of goals, strategies and assessed outcomes related to the program are not suitable for publication. ***CUR Quarterly* is not the appropriate venue for publishing results of individual undergraduate research projects.**

Staff and Editorial Board

An editor-in-chief, 12 divisional editors, 4 features editors, 2 issue editors, a technical editor, and copy editor compose the *CUR Quarterly* and *CURQ on the Web* team.

Council on Undergraduate Research Quarterly Frequently Asked Questions:

How often is the Journal published?

Quarterly by season- Fall, Winter, Spring and Summer.

What is the ISSN number?

1072-5830

How do I access the *CUR Quarterly*?

CUR Quarterly is sent to both individual members and designated representatives of institutional members; anyone at an institution with enhanced membership can gain access to view each issue online. The library at each institution with a membership also receives a hard copy to make available to the campus community. Key articles from each issue are made available for all to access on the CUR Web site. Subscriptions are also available for other individuals or libraries. *CURQ on the Web* is accessible to all on the CUR Web site. Individual articles can be searched on the *CURQ* archive site: http://www.cur.org/publications/cur_quarterly_index_online_search/. *CUR Quarterly* is also indexed in Gale and Ebsco databases.

What is the submission process?

Each issue of *CUR Quarterly* has a theme explored through 3 to-5 linked articles; a call for prospecti is released for each issue approximately 12 months in advance. The Issue Editor then selects a few proposals for further development as manuscripts (which will undergo a standard submission/peer-review process) or as very short, editorially reviewed vignettes.

In addition, *CUR Quarterly* also accepts manuscript submissions at any time on any topic of relevance to our mission and readership. Those go through a standard peer-review process. A handling editor or, a member of the editorial board sends the manuscript to 2 to 3 reviewers.

That editor then makes a recommendation to the Editor-in-Chief. The average time from submission to decision is roughly 3 months. These pieces are then put in a queue for the next available issue with space available.

What reference format should I be using?

All *CUR Quarterly* references are formatted according to the Chicago Manual of Style-author-date style citation guidelines (http://www.chicagomanualofstyle.org/tools_citationguide.html). [Sample reference page.](#)

How do I submit an article for publication in *CUR Quarterly*?

All submissions are accepted via the *CURQ* online submission system, <http://curq.msubmit.net>.

What to Include -

- Copy of article. (MS Word or compatible format, Times font, 12-point, single-spaced, and 1 inch margins). 2000-3500 words is the typical length of an article, but longer or shorter articles may be appropriate for certain topics.
- Abstract of manuscript of no more than 300 words.
- Key words for indexing (up to 10).
- Personal information
 - Institutional title, mailing and email addresses for the corresponding author.
 - Biographical sketch for each author (4-6 sentences).
- Proper Citations. Refer to the *Chicago Manual of Style* citation guidelines-author-date style (http://www.chicagomanualofstyle.org/tools_citationguide.html). [Sample reference page](#).

Figures and tables

- Submit in a separate file; do not embed within the text. If figures are not of high quality, they will not be used. Please indicate appropriate figure placement in the text
- Submit figures and tables only if they are comprehensible to readers of various disciplines and assist in the understanding of the paper. In many cases figures will be posted to the online supplement (*CURQ on the Web*); final placement is at the discretion of the layout editor. Avoid unnecessary complexity and excessive detail; include only essential data.
- Each figure should be generated in black and white (no color, avoid grayscale); all text in a figure should be set in Times font, 12- point, single- spaced.

Photos

The *Quarterly* editorial team encourages the submission of photos, but not all photos will be accepted. Usage will depend on the quality of the image and the space available. Please do not submit photos or images embedded in the manuscript; send them as separate TIF or JPEG files. Digital photos and other images must be at least 300 dpi resolution; higher resolution images are preferred. Also include captions for photos that identify people in the photos and picture credits, as appropriate. Photo release forms must be submitted prior to publication, a copy of the release can be found here https://www.cur.org/assets/1/7/Photo_Release.doc.

What is the impact of the *CUR Quarterly*?

Currently, the print edition has subscriptions totaling 9,500, which includes at least 650 institutional libraries. While predominately a North American based audience, *CUR Quarterly* also has readers in Australia, Chile, Japan, Egypt, and the UK. As an interdisciplinary journal *CUR Quarterly* does not currently have an impact rating. For additional information on acceptance rates please contact Lindsay Currie at lcurrie@cur.org.