

What to Include in a Proposal for a CUR Book

A proposal for a CUR publication consists of two parts: A very brief description, to be followed by a more detailed proposal if the brief description is accepted.

Part 1: A brief (1 or 2 paragraphs) description of the proposed book should be sent to the CUR Executive Officer. If the Executive Officer decides that the proposed work is consistent with CUR's mission, the authors will be invited to submit a more detailed proposal.

Part 2: The detailed proposal should include enough information to allow the CUR Publications Committee and Executive Board to determine whether the proposed book is feasible, and is within CUR's mission. The proposal should include the following:

1. Title.
2. Author (or editor) names and affiliations.
3. Introduction. One or two introductory paragraphs should include the following information:
 - a. What is the goal or purpose of the book?
 - b. How does this goal help to advance CUR's mission?
 - c. Why is this book needed? (i.e. What need does it fulfill that is not satisfied by the existing literature?)
 - d. Who is the targeted audience?
 - e. Enough information about the authors (or editors) to show that they are qualified to write the book.
4. List of chapters and, when appropriate, authors for each chapter. (The authors do not have to be confirmed at the time the proposal is submitted, and the chapter titles may change somewhat after the proposal is accepted, so long as the overall scope of the book does not change.) If each chapter is to be written by a different author, please include a brief (1 sentence) description of why they are qualified to write the chapter.
5. Approximate number of pages.
6. For longer books, a draft of a sample chapter is desirable, but not absolutely necessary.
7. Suggested reviewers (preferably, but not necessarily, CUR councilors).

8. A timeline for soliciting and receiving chapters, review and possible revision, editing, and final publication.

9. A list of anticipated major budget items.